



**EXECUTIVE BOARD  
Meeting Minutes  
Saturday, August 6, 2016**

**Call to Order and Roll Call:** The Washington ACTE Executive Board Meeting was called to order at 10:10 a.m. on Saturday, August 6, 2016, by President Lew Keliher. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

**Executive Board Present:**

***Executive Committee***

President ..... Lew Keliher  
Past President ..... Michelle Spenser  
President Elect ..... Gene Wachtel

***Executive Board Representatives***

Administration ..... Shani Watkins  
Agricultural Education ..... Nathan Moore  
Business Education ..... Mark Sabo  
Career Counseling & Employment Readiness ..... Terry Derrig  
Family and Consumer Sciences ..... Dawn Boyden  
Industrial Technology Education ..... Tim Winn  
Health Sciences ..... Terri Karkau  
Awards Chair (Ex Officio) ..... Vern Chandler

**Executive Board Absent:**

Marketing Education ..... Darby Vigus  
Skilled and Technical Sciences ..... Ryan Nickels

**Staff Present:**

Executive Director ..... Tim Knue  
Executive Assistant ..... Tess Alviso  
Executive Assistant ..... Franciene Chrisman

**Guests Present:**

ACTE ..... Doug Meyer  
CTSOs ..... Larry Howe  
FACSE ..... Debby Strayer  
FACSE ..... Dottie Record  
HSCTE ..... Tracy Rude  
OSPI ..... Ken Emmil  
WA-CCER ..... Laurie Price  
WSBEA ..... Marcia Pedersen

**Agenda Changes:** No changes were made to the agenda.

**Calendar Update:** The calendar was updated and would be posted on the website.

**President Elect Nomination / Election Procedure:** Kevin Plambeck, CTE Director, Stanwood-Camano School District is our nominee and would be approved by acclamation by the Delegate Assembly.

**Consent Agenda:** Tim reported that we ended our fiscal year with 12% over projected revenue and 3% under on expenses. Shani moved that the consent agenda be approved as presented. The motion was seconded by Terry and carried.

- Minutes 5/21/2016
- Financial Reports 6/30/16
- Executive Committee Reports
- Section Reports
- Correspondence

**Board Information & Learning:**

- Board Inservice
  - Last year cancelled due to lack of RSVPs
  - Possibly rolling some Board inservice into Summer Conference next year
  - Staff would look into adding October 7 for inservice
  - Committee meetings would continue as GoToMeetings
- Fall Conference
  - November 3-4, Great Wolf Lodge
- Executive Board Meetings
  - 10/8/2016
  - 1/28/2017
  - 3/28/2017 GTM
  - 5/20/2017
  - 8/5/2017
- #IamCTE Arizona Web Curriculum
  - Cost issue / prohibitive
  - Create a taskforce to continue to look into
- Professional Development 2.0
  - 80% business model is professional development
  - Used to do four conferences, but now do two
  - Sit & get, hybrid, virtual
  - Capturing content during Summer Conference and will continue for Fall Conference
  - Some cost and will provide clock hours

**Delegate Assembly:**

- Credentials Committee Selection
  - Vern Chandler, Marcus Sullivan, Franciene Chrisman
- Strategic Plan Review and Draft for 2016-2017
  - In books and presented at Delegate Assembly
- Resolutions
  - Dawn moved that the Executive Board recommend a Do Pass to the Delegate Assembly of the proposed amendments to Continuing Resolutions 3, 7, and 11 as presented. The motion was seconded by Terri and carried.
- Constitution & Bylaws
  - Shani moved that WACTA use “and” instead of “&” and that sections be “required” instead of “requested” to submit an annual State of the Section report. The motion was seconded by Terri and carried. Shani moved that the Executive Board recommend a Do Pass to the Delegate Assembly of the proposed amendments to the Constitution and Bylaws. The motion was seconded by Terry and carried.

**Reports of Agencies / Organizations:**

- CTSO Update – Larry Howe
  - Karen Hay new director for HOSA
  - DECA interim director
  - Civic Engagement Day, February 1, 2017, Olympia
  - CTSOs meeting with pathway supervisors in September
- ACTE Update – Doug Meyer
  - First time in 12 years that membership has been up
  - Missouri voted to unify
  - ESSA passed – very significant piece of legislation – first bill to include CTE
  - VISION in Las Vegas
  - NPS in March
  - Region V, April 6-8 in South Dakota
- OSPI Update – Ken Emmil
  - Chase Morgan grants
  - Defining career readiness with SBE and WTECB
  - What does a student leadership component look like?
  - OSPI contract with WA-ACTE for professional development

**Committee Work:**

- Professional Development
  - Lew Boot Camp
  - Summer Conference # update handed out
  - Franciene gave out details on registration
- Membership/Awards
  - Membership up with 1,868 as of June 30
  - WITEA and FACSE require WA-ACTE membership
  - Summer Conference and Fall Conference include membership
  - Need to retain members
  - Awards will be surprises and announced at Tuesday breakfast
  - Vern stated that we to recognize people more
  - Doug encouraged sections to submit to state, so we have a full slate to send on to ACTE Region V
- Legislative
  - Tim handed out draft Legislative Focus for 2017 – take back to boards
  - Will start to have GoToMeetings
  - Doug suggested an elevator speech for a common message
  - Encourage attendees to go to closing session with Governor and Superintendent candidates

**Adjournment:** The meeting was adjourned at 4:25 p.m.

**Future Meetings:**

- October 8, 2016, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- January 28, 2017, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- March 28, 2017, 3:00 p.m. - 4:00 p.m., GoToMeeting
- May 20, 2017, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- August 5, 2017, 10:00 a.m. - 4:00 p.m., Davenport Grand Hotel, Spokane